



Government of the District of Columbia  
Department of For-Hire Vehicles

## FACE ID quick guide & info session

### *Here's what you need to renew your FACE ID*

Have questions about your FACE ID renewal? Need information about what you need, to renew your license before it expires?

#### **Before you visit Client Services, here's what you'll need:**

- Original documents not copies.
- Make sure you fill out the application completely.
- A medical history: You must complete side two of the application regarding a physical examination and additional medical history. The physical examination form must be completed and signed by a physician located in the Washington, DC area and it must be notarized.
- Proof of residency: Make sure you review the documents you need to show where you live. It must match what is on your driver's license.
- You will need to show your Social Security Card, Resident Alien Card, A Valid Employment Authorization Card, A Naturalization Citizenship Certificate, A Valid US Passport, I-94 Asylum, or a Green Card
  - Criminal Background Check: You must obtain a Metropolitan Police Department (MPD) Criminal History Request Form (PD-70 police clearance). The form can be obtained from the Municipal Center at 301-C Street, NW 1st Floor Room 1075, Washington, DC20001. Or [visit the website](#) and choose "Dept. For Hire Vehicles" from the drop down menu.
- You must submit your driving record.

- Clean hands and Business Tax Registration Forms: You must provide an original copy of your Clean Hands and DC Business Tax Registration Form. This form can be obtained from 1101 4th Street SW, Washington, DC 20019, customer service desk. Or visit online [otr.cfo.dc.gov/page/certificate-clean-hands](https://otr.cfo.dc.gov/page/certificate-clean-hands)
- Need the full application? The full application and detailed instructions can be found at [dfhv.dc.gov/page/driver-licensing](https://dfhv.dc.gov/page/driver-licensing)

**Want more?** Join us for an online information session where Client Services representatives will be there to answer your questions.

**October 21, 2021 3:00PM**

Can't join us at that time? We will record the session so you can watch later.

Keep a look out for further details coming soon!

For more information about licensing and renewals, online services, and contact information [visit the Client Services website](#) or email [dfhv.ClientServices@dc.gov](mailto:dfhv.ClientServices@dc.gov).